



BCHA Double Diamond Award

Guidelines to nominate a State/Chapter Project for the Double Diamond Award

- 1. Include a detailed description of what the project entailed and how it was accomplished from start to finish.**
- 2. Answer the following questions:**
 - a. Who: State/Chapter Name**
 - b. What: Describe the project**
 - c. Where: Explain where the project took place**
 - d. When: When the work was done**
 - e. Why: What facilitated the need to do the work**
 - f. How: How was the work accomplished)**
- 3. Include any pictures (a maximum of eight photos) the committee can use in making its decision.**
- 4. Also include any additional support letters from the agency or private parties that have been worked with on this project or program.**
- 5. Applications must be submitted by email in Word or Adobe format with a maximum of four pages. (Digital format is preferred; however, a hard copy will be accepted if electronic options are not available to the nominator.**

Applications must be received by March 20th of the current year either by email to: Volunteer@bcha.org