**STATE SAFETY OFFICER**

**POSITION DESCRIPTION**

Mission: To oversee safety related matters and Incident reports to improve the safety of all personnel involved in BCH activities.

Why:

1. To improve safety and reduce injuries at BCH events.
2. To promote safe work practices such as, but not limited to wearing helmets, protective vests, gloves, and more.
3. To promote safe trail etiquette.

Position Duties

1. Promulgate safety practices via presentations memos and bulletins.
2. Provide such presentations at each board meeting.
3. Issue safety awareness bulletins in the Trailhead News on occasion.
4. Consider suggestions provided by each chapter director.
5. Assemble incident reports – prepared by others – and note any trends.
6. Prepare or keep current documents and check lists published on the website.
7. Review and approve all written policies regarding safety matters.

Limits of position duties

1. The safety officer position is NOT one of being an enforcer, making members adhere to published documents at either the state or chapter level.
2. The sawyer program has its own safety requirements and training. Those trained are aware of such safety guidelines and are not part of this position duties.