**STATE PRESIDENT**

**POSITION DESCRIPTION**

Mission: To exercise supervision over BCH and all its activities and function as a member of the BCH Board of Directors.

Why:

1. To provide an effective, efficient, and coordinated operation of BCH.

Position Duties:

1. Exercise supervision over BCH and all its activities as executive and administrative officer of BCH.
2. Chair all Membership, Executive Committee and BCH Board meetings.
3. Develop agendas for meetings based on input of the committees.
4. Appoint such committees as may be necessary and appropriate to conduct the business of BCH subject to approval of the BCH Board.
5. Follow-up with volunteers to ensure that goals are being met.
6. Function as legal head of BCH.
7. Document activities and assists in training and mentoring of a replacement before the replacement assumes the duties.