GOVERNANCE AND BYLAWS COMMITTEE

POSITION DESCRIPTION

Mission: To provide input for developing, documenting, and managing rules and regulations to guide the operation of BCH.

Why:

1. To provide consistency of operations.
2. To maintain legal status.
3. To provide resources for new and experienced leaders.

Position Duties:

1. Continuously review government regulations for rules that apply to BCH.
2. Review BCH originating documents (form 1023 and articles of incorporation) for consistency of operation.
3. Document BCH rules and guidelines in bylaws and standing rules.
4. Ensure that current rules and regulations comply with government and originating documents.
5. Participate in training BCH members and leaders in the knowledge, interpretation and application of all regulations applying to BCH operations.
6. Document activities and assists in training and mentoring of a replacement before the replacement assumes the duties.